

FRIENDS OF GOODERSTONE CHURCH OF ENGLAND PRIMARY ACADEMY

The Friends of Gooderstone School is a committee of parents, teachers and community members committed to supporting the work of Gooderstone Primary Academy.



MINUTES OF FRIENDS OF GOODERSTONE CHURCH OF ENGLAND PRIMARY ACADEMY

MEETING HELD 6 MARCH 2017 13.30 hours

PRESENT: Karen Rapson (Chair), Tara Field (Deputy), Bridget James (Secretary), Sarah Lambert, Jackie Roe.

APOLOGIES: Fiona Gilbert (Treasurer), Gemma Merritt, Stacey Sayers, Catherine Groom, Christina Galletly (Executive Head),

1. Introductions & Apologies
2. Previous Minutes
These were signed off with no matters arising.
3. Finances
Current balance is £4413.13.
New library furniture and iPads have been paid for.
The Science day and agreed playground items are still to be paid.
This leaves an approx. balance of £3718.13.
BJ to check with school that **KR** may purchase a cash tin to keep Friends items in the school safe.
4. Recent Events
The following learns were noted:
TF has a book of party games and **JR** is considering own disco equipment.
ALL to ensure parental responsibility is emphasised at future disco/similar events.
Food stocks are running very low (pringles, cans).
£306 profit made at disco, £50 from book sale.
5. Chair handover
TF to take over Chair role on 18.4.17 when **KR** will step down.
JR to take on role of Deputy when **TF** becomes chair.
FG to amend charity commission document accordingly.
Committee to amend banking details as necessary when **TF** becomes new Chair.
ALL to continue to seek additional committee volunteers.
6. Mothers Day
BJ to check daffodil details with **CGr** - how many pots are available to buy, is help needed?
BJ to ask school how best to fit this activity around school events/plans that week (Comic Relief Day).
7. Easter Fair
Committee to prepare for this event on 29.3.17 3.15-5pm in playground/school hall. 7 stalls are confirmed with a mix of games on each, and volunteers required for all.
Committee to set up from 1.30pm.
TF to give Mrs Chalkley the poster she has designed for the A Frame and request fliers for **SL** to use in playground.
Committee to wear Easter fancy dress items.
TF to dress as Easter Bunny.
BJ to check details of bonnet parade with school (Friends to provide smartie prizes per year)
JR to source chocolate for eggs in a jar and prizes for Easter Egg shy.
TF to produce eggs for golden egg game with sand and tray from Friends cupboard.

TF to contact vicar to judge competitions.

Committee to search out large plastic eggs (3-6) for Easter Egg shy.

BJ (newsletter) and **SL** (playground) to ask parents for Easter chocolate donation for tombola on Monday 27th March, decorated hard boiled egg on day of event and cakes for cake stall.

SL to gather 8 smarties prizes for bonnets and 3 for decorated egg competition.

JR to produce and laminate bunnies for Easter bunny hunt.

SL to seek parent volunteers for event.

8. Summer Fair

BJ to check agreed date of 1st July with school before publishing in newsletter.

Committee to investigate other venue options.

SL to check Oxborough Hall availability.

JR to begin raffle donation requests with local businesses.

JR to purchase MDF for A frames for fair games.

Committee to discuss event details in full at next meeting.

9. Other fundraisers

a) Printer Cartridge Recycling

JR to gather further details from a national company before agreeing collection details with Mrs Chalkley to minimise interruptions at school.

BJ then to ensure parents are aware this is an ongoing activity and encourage friends, offices and business to donate.

b) 2nd hand uniform sale

BJ to advise parents this will be deferred until after the move to summer uniform. Only good quality items to be donated/sold including PE kit.

ALL to agree date/arrangements for sale at next meeting.

c) Family Bingo Night

At the last meeting, this family event was proposed for Thursday 11th or Friday 12th May.

BJ to recheck date with school and ensure details are discussed at the next meeting.

d) Easyfundraising (online shopping fundraiser)

GM has kindly set this up for the school.

BJ to highlight launch in newsletter.

GM to provide details (already published on FB) to Mrs Godbold to go in school newsletter and ensure details (leaflet/flier?) are available for parents to take away at the Easter Fair/beyond.

e) Bags2School

KR confirmed the next collection to be on Friday 19th May.

f) Easy2Name (name badge/labelling service)

BJ confirmed the school is now set up and leaflets will be available to all new parents/at the Easter Fair/in the school office for anyone wishing to place an order.

g) Cookbook Fundraiser

TF shared details of an easy to complete School Recipe Book to be discussed at the next meeting (with extra copies over and above those sold to school parents to be sold at the summer fair?).

9. Date for next meeting

Monday 27th March, after drop off.

BJ
7.3.17